



# Department of ADMINISTRATIVE SERVICES *Job Postings*



## NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE ASSISTANT PROFESSOR/PROGRAM COORDINATOR IN VETERINARY TECHNOLOGY FULL TIME 10 MONTH, TENURE TRACK POSITION

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** Winsted, CT

**Minimum Salary:** \$56,298 approximate annual, plus excellent medical insurance, retirement and related fringe benefits.

**Closing Date:** March 18, 2016 (search extended)

**Minimum Qualifications:** Doctor of Veterinary Medicine (DVM) degree from an institution accredited by the American Veterinary Medical Association is required; must already possess (or be eligible for) veterinary licensure within the State of Connecticut; minimum of two (2) years' experience working in a veterinary hospital or lab setting, including supervisory experience.

**Preferred Qualifications:** Two (2) years of college or university teaching experience, preferably in a community college setting. Demonstrated ability to respond to and work with multiple constituencies; understanding of the mission of the community college system and its diverse student population.

Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

**Responsibilities:** Teach a range of courses in Veterinary Technology including Large and Small Animal Surgery and Veterinary Science courses; work with the Division Director to establish and maintain field work and laboratory sites; coordinate the reaccreditation process; act as faculty advisor to students and meet the duties required of all faculty. As Program Coordinator, perform various duties, including but not limited to: supervising faculty and program staff, conduct evaluations, handle faculty and student issues, coordinate book ordering process, develop schedule of courses, identify hiring needs and manage the AVMA accreditation. Participation in other college and community service activities consistent with the mission of the college including participation in commencement and convocation activities and special college meetings is expected.

**Application Instructions: PLEASE SUBMIT THE FOLLOWING ELECTRONICALLY:**

**Only complete application packages received by the closing date will be accepted for consideration. The final candidate will be required to successfully pass a background check.**

- Letter of Intent
- Resume
- Names and contact information of three (3) professional references
- Typed Board of Regents Employment Application: <http://www.nwcc.edu/about-nccc/human-resources/employee-forms>
- Unofficial Transcripts from each Degree-Granting Institution

You may email your application package to **NW-HumanResources@nwcc.edu**

Northwestern Connecticut Community College does not discriminate on the basis of race, color, religious creed, age, sex, marital status, civil union status, national origin or ancestry, sexual orientation, transgender status, gender identity or expression, genetic information, present or past history of mental disability, intellectual disability, learning disability or physical disability, veteran status, political beliefs, or prior criminal record. The following individual has been designated to handle inquiries regarding the non-discrimination policies: Dr. Ruth Gonzalez, Title IX and Section 504/ADA Coordinator (Phone: 860-738-6315, Email: [RGonzalez@nwcc.edu](mailto:RGonzalez@nwcc.edu)), Northwestern Connecticut Community College, Park Place East, Winsted, CT 06098.

### AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

Northwestern Connecticut Community College is an affirmative action/equal opportunity employer and strongly encourages the applications of women, minorities, persons with disabilities, and veterans